

WLC STRATEGIC COUNCIL MEETING MINUTES – April, 2019 - UNAPPROVED

Meeting:	April 2019 Council Meeting	Facilitator:	Renee Boehme, president
Date:	4/09/2019	Minute Taker:	Brian Schouvieller, secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus		
Start/End Time:	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination	<ul style="list-style-type: none"> Voting council members present – Renee Boehme, Ben Kehl, Troy Wenck, Larry Hall, Brian Schouvieller, Evan Parkhurst, Heidi Hove, Linda Tank Voting council members absent – Cynthia Gustafson Non-voting participants present – Pastor Tom Pfothhauer, Mark Stutelberg, Vicar Geordie Denholm 	Action – Motion made and passed that a quorum of voting members was present
Devotion/prayers	<ul style="list-style-type: none"> Pastor Tom talked about how Jesus picked his disciples and how it took courage for them to leave everything behind and follow him. (what must have that really been like) How much are we willing to sacrifice for Jesus today? 	
Consent agenda: Meeting minutes Financials Dashboard update	<ul style="list-style-type: none"> Meeting minutes - Reviewed and discussed February and March meeting minutes Financials - Mark shared the financial report with the council. We are ahead of budget on net income, but revenue is down by ~\$50,000 combined with expenses being lower by ~ \$100,000 ytd. Compared to last year net income is down ~ \$67,000 ytd. Mark expressed some concern but no action to be taken at this time. He will continue to monitor over the next couple of months. Financials – Mark shared the preschool and early learning financials with the council. Net income is up YTD, but a trend of expense creep was called out as a concern by the council. A clear owner of the school financials is absent and needs to be addressed. A better understanding of where the expense creep is coming from needs to be addressed. Council requested monthly reporting of school financials. Dashboard – A new online giving tool will be implemented at WBL. Push Pay is the name of the new tool. The new tool is easier to use and has better analytics that WBL can use to track giving Dashboard – An audit of small group numbers will take place to confirm attendance is what we think it is 	<ul style="list-style-type: none"> Decision – February and March meeting minutes were approved Decision – March financial report was approved Action – Mark to report back to council on following items concerning the preschool. 1) how do our tuition costs compare to comparable schools 2) what is our teacher to student ratio compared to comparable schools 3) what is our current financial oversight model and what is his recommendation to add more rigor around it

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Information: Senior Pastor report	<ul style="list-style-type: none"> The council discussed the May planning meeting. The focus will be on strategy and culture. Time and place TBD The council heard and discussed an update on the St. Croix project. Meetings were held with the cities of Afton and Woodbury to discuss possibilities of building within their respective city limits. Neither city has it in their plans to develop property in the area we are pursuing in the near future. Afton is not interested in our project, but the City of Woodbury is willing to hear more about it. There are multiple parties (WBL, Pres homes, land owner(s), city of Woodbury) involved in the process which brings a lot of complexity to a path forward. Next steps include bringing all interested parties together to discuss what a plan might look like. 	<ul style="list-style-type: none"> Action – Renee and Tom to let council know what the May meeting schedule will be Action – Staff from WBL, a council member and John Foster to meet with appropriate parties to bring more clarity around a path forward for the St. Croix project
Discussion:	<ul style="list-style-type: none"> A brief discussion was had around the article of breaking 800 in worship. Endowment and long-term giving plan were tabled for next meeting 	<ul style="list-style-type: none"> Action _ Council to read article and be ready to rate the article at next meeting. Rating will be on a scale of 1-5 (bad to good)
Elders Update:	<ul style="list-style-type: none"> Larry led the council in prayer to close the meeting 	<ul style="list-style-type: none"> None
Closing		Motion was made and passed to adjourn the meeting
Meeting times:	<ul style="list-style-type: none"> 2019 meeting times to be 6:30 AM to 8:00 am May , June 11, July 9, August 13, September 10, October 8, November 12, December 10, and in 2020 on January 14. 	<ul style="list-style-type: none">

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items

