

WLC STRATEGIC COUNCIL MEETING MINUTES – September 10, 2019 - UNAPPROVED

Meeting:	September council meeting	Facilitator:	Renee Boehme, president
Date:	9/10/2019	Minute Taker:	Brian Schouvieller, secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus		
Start/End Time:	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> • Voting council members present – Renee Boehme, Ben Kehl, Troy, Evan Parkhurst, Heidi Hove, Brian Schouvieller, Linda Tank • Non-voting participants present – Pastor Tom Pfothhauer, Mark Stutelberg, Vicar Quincy 	<ul style="list-style-type: none"> • Action – Motion made and passed that a quorum of voting members was present.
Devotion/prayers:	<ul style="list-style-type: none"> • Pastor Tom lead the council in devotion and prayers. • Theme: Take up residence, speaking truth but with grace as Jesus did and continues to do today. 	
Consent agenda: Meeting minutes: Financials: Dashboard update: Miscellaneous:	<ul style="list-style-type: none"> • Meeting minutes - Reviewed and discussed August meeting minutes. • Financials – Mark reported that YTD financials are on track with budget. In the month of August income was 90% of budget and expenses were 117% of budget which is a timing issue of when budgeted expenses are taking place. Mark also reported on the finances of the pre-school. On a January thru August basis, the pre-school is running a deficit but as a new school year begins additional income should bring the pre-school back to a break-even basis for the end of the calendar year. Mark and the council will continue to monitor the financial results of the pre-school on a go forward basis. • Dashboard – Key metrics from the Dashboards are inline with expectations and show small growth in most areas. One area that is lagging is in the small group participation. This is being addressed and staff will provide an update in coming meetings on the progress of participation and accuracy of how we measure this metric. 	<ul style="list-style-type: none"> • Decision – August meeting minutes were approved. • Decision – August financial report was approved.

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Senior Pastor report: Score card:	<ul style="list-style-type: none"> • The council discussed evaluating name change from Woodbury Lutheran Church. Being a multi-site campus and changes to what people look for in a church are key drivers. The council agreed that Tom and staff should continue to analyze pros and cons of a name change and develop a message to share with the congregation around the effort. Tying the name change to something larger will be important. We must be aware of the diverse group of members in our church and proceed with care to bring everyone along. • Staffing: Diana Vanderpas has accepted the part-time position of multi-site director of small groups and will start in November. Diana has experience in this area and will bring a lot of good ideas to grow the “small groups” area of our church. • Vision plan 2024 document update. Tom shared with the council a new document that will help the staff measure the progress and success of their efforts toward their goals in key areas. this report will be shared with the council in future meetings. • Tom shared some exciting information about World Vision and our partnership with them sponsoring young children in need and the upcoming event planned for September. We will be one of three churches in the nation to work with World Vision in this new sponsorship strategy. • The council was asked to bring clarity to the St. Croix project for the task force team. The council determined the goal of the effort needs to be centered around finding a permanent home for Liberty Ridge members. If Presb. Homes plays a role in that great but that isn’t the only way to reach our goal. The task force should continue to search for a greenfield site within geographic guidelines. In addition to this the task force has flexibility to look at brownfield sites (sites with existing structures) as well. this will be communicated to the task force so they can begin making progress toward our goal. 	<ul style="list-style-type: none"> • Action – task force to continue search for a home for Liberty Ridge
Open items:	<ul style="list-style-type: none"> • Endowment and long-term giving plan 	<ul style="list-style-type: none"> • Action – Linda, Brian and Pastor Tom to develop a strategy around endowments and long-term giving. Provide a progress update at September meeting
Elders’ Update:	<ul style="list-style-type: none"> • No Elder update was given 	
Closing:	<ul style="list-style-type: none"> • Brian led the council in prayer to close the meeting. 	<ul style="list-style-type: none"> • Action - Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:30 a.m.
Meeting times:	<ul style="list-style-type: none"> • 2019 council meeting times to be 6:30 a.m. to 8:30 a.m. • October 8, November 12, December 10, and in 2020 on January 14. 	

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items