

## WLC STRATEGIC COUNCIL MEETING MINUTES - UNAPPROVED

<b>Meeting:</b>	<b>September council meeting</b>	<b>Facilitator:</b>	Renee Boehme president
<b>Date:</b>	09/08/2020	<b>Minute Taker:</b>	Brian Schouvieller, secretary
<b>Location:</b>	Online		
<b>Start/End Time:</b>	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> <li>• <b>Voting council members present</b> – Brian Schouvieller, Ben Kehl, Larry Hall, Linda Tank, Anne Baumann, Renee Boehme, Troy Wenck, Janice Jones, Evan Parkhurst</li> <li>• <b>Non-voting participants present</b> – Pastor Tom Pfothenhauer, Mark Stutelberg, Vicar Andrew Asp</li> </ul>	<b>Action</b> – Motion made and passed that a quorum of voting members was present.
Devotion/prayers:	<ul style="list-style-type: none"> <li>• Pastor Tom discussed with council the “Drop the mic” sermon series and the 40 days with Jesus prayer and fasting opportunity. Never been a time when focusing on Jesus has been more necessary</li> <li>• Council followed the devotion with prayer requests</li> </ul>	
Consent agenda: Minutes:  Financials:	<ul style="list-style-type: none"> <li>• Meeting minutes were reviewed by council</li> <li>• Mark Stutelberg reported to the council that August financials were strong with \$311,556 of income against expenses of \$280,787 for a net income of \$30,768. Mark commented how generous members of Woodbury Lutheran Church are</li> <li>• YTD ordinary income is exceeding expenses by \$79,325. Church staff are doing a very good job of operating WLC in the black during these uncertain times.</li> <li>• WLC legacy planning initiative continues to move forward in a positive direction. The endowment fund is growing with additional gifts being received. The endowment committee will make a disbursement from the fund this fall. The recipient(s) will be determined by the committee</li> <li>• There was a large gift of undesignated money received from a long-time parishioner who passed away. After lengthy discussion the council voted to put the funds into the general endowment fund.</li> <li>• Staff continues to study various options with our mortgage to maximize efficiency of our debt. Thrivent has provided us with three potential options a fourth would be to do nothing.</li> <li>• Earlier this spring WLC participated in the Governments PPP program and received money because of the Covid 19 pandemic. The funds received were used to make payroll payments and pay other church expenses. As the program winds down, staff will put together a debt forgiveness plan to present to the lender asking the loan to be forgiven instead of repaid. Depending on the outcome of that effort, staff will look at our current financial position and make financial decisions, based on living out the WLC mission and vision, and maintaining a strong financial position at WLC</li> </ul>	<b>Action</b> – minutes approved <b>Action</b> – financials approved <b>Action</b> – vote to take the gift of money received and move it to the endowment fund

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<p>Pastors report:</p> <p>Vision discussion: Reopening process:</p> <p>Dashboard metrics:</p>	<ul style="list-style-type: none"> <li>• <b>Pastor Tom and Staff continue to be guided by five principles</b></li> <li>• <i>We will follow our government and community officials' direction in order to best safeguard the vulnerable</i></li> <li>• <i>We will provide ongoing continuity of service for our core ministries</i></li> <li>• <i>We will stay in personal contact with our people</i></li> <li>• <i>We will look for and find ways to help</i></li> <li>• <i>We will steward our resources wisely</i></li>   <li>• Preschool has a current enrollment of 100 students compared to 125 last year. Because of Covid 19 spacing restrictions will have the preschool taking up much of the first floor. Staff turnover has been high, but positions have been backfilled. No financial information was shared but should be available in September.</li> <li>• Concordia South St. Paul: Staff continues to be engaged with Concordia South St. Paul and is learning more about the site, the parishioners and what the potential opportunities might be. There seems to be an openness to consider the possibility of coming together. More work is being done on what that might look like and what other options might be.</li> <li>• Newest survey results indicate that 62% of respondents will not return to inperson service for a while or a long time. 95% of respondents have participated online and 62% are doing so weekly.</li> <li>• Staff continues to reach out to members encouraging them to stay engaged and be connected in some way through small group opportunities</li> <li>• Worship will be inperson and online for the month of September. Staff is discussing how moving into the fall and winter months will change worship opportunities.</li>   <li>• Average worship attendance for August was 1,850</li> <li>• Baptisms 26 vs last year at 59</li> <li>• Adult small group participation 607 vs last year 578</li> <li>• 113 volunteers in August. 35 new volunteers in serventure</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action</b> – Have a plan in place for Liberty Ridge by this fall</li> </ul>
Open items:	<ul style="list-style-type: none"> <li>• Two council members will cycle off the council at the end of the calendar year.</li> </ul>	
Elders' Update:	<ul style="list-style-type: none"> <li>•</li> </ul>	
Closing:	<ul style="list-style-type: none"> <li>• Larry Hall closed the meeting in prayer</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action</b> - Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:10 a.m.</li> </ul>
Meeting times:	<ul style="list-style-type: none"> <li>• 2020 council meeting times to be 6:30 a.m. to 8:30 a.m.</li> <li>• October 13, November 10, December 8.</li> </ul>	

### Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items