

WLC STRATEGIC COUNCIL MEETING MINUTES – February 11, 2020 - UNAPPROVED

Meeting:	January council meeting	Facilitator:	Renee Boehme, president
Date:	2/11/2020	Minute Taker:	Brian Schouvieller, secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus		
Start/End Time:	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> • Voting council members present – Renee Boehme, Ben Kehl, Troy Wenck, Larry Hall, Ann Baumann, Linda Tank, Brian Schouvieller • Non-voting participants present – Pastor Tom Pfothauer, Mark Stutelberg, Vicar Quincy 	<p>Action – Motion made and passed that a quorum of voting members was present.</p> <p>Action – Consent agenda approved.</p>
Devotion/prayers:	<ul style="list-style-type: none"> • Meeting opened with prayer requests • Pastor Tom shared a story with council regarding a request to use our Valley Creek facilities to host a funeral for the Tao family. We are blessed as a congregation to be able to share in different cultures and to provide to families and communities in need with what God has provided us 	

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<p>Consent agenda:</p> <p>Meeting minutes:</p> <p>Financials:</p> <p>Dashboard update:</p>	<ul style="list-style-type: none"> • Meeting minutes • Reviewed and discussed January meeting minutes. • Financials • Mark informed council that a gift of stock given by a parishioner in December 19 went to our old vendor and wasn't received by WLC until January 20. The matter has been straightened out and gift has since been received and accounted for. • Mark went through financial statement for January. Nothing unusual to point out at the start of the new fiscal year. • Mark informed the council that WLC's cash on hand position is very healthy and that we are likely to conservative with that surplus. Mark proposed to council that we take a portion of that money from the checking account and put it into an interest-bearing account that has on demand check writing privileges. • Further discussion was had, and it was determined we should consider adding an addendum to our church policy covering the handling of surplus cash in the churches account. • Dashboard • Pastor Tom updated the council that the pre-school is doing well and that enrollment for next year is filling up fast. • Church attendance is up year over year. The number of people streaming the 9:30am service is around 270 which is up. Staff is discussing ways in which to improve this product as it gains in popularity. • Pastor Tom discussed with council that he has three main goals for calendar year 20: bring resolution to a possible name change for WLC, finalize plans to provide a permanent home for Liberty Ridge members, and build the WLC endowment fund into a viable long term giving opportunity for members. Tom and staff is working to build a roadmap to achieve these goals. 	<ul style="list-style-type: none"> • Decision – Motion made and passed to approve December meeting minutes. • Decision – Motion was made and passed to approve December financial report. • Decision – a Motion was made and passed to take a portion of the cash on hand from the WLC checking account and deposit it into the LCEF (Lutheran church extension fund) • Action – WLC staff is to bring a recommendation to the council on the need to put into the church policy an addendum describing the handling of surplus cash

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Vision discussion:	<ul style="list-style-type: none"> • Chair Boehme asked the council to review the church policy and church bi-laws and email to council any suggestions for changes to be addressed at the March council meeting. • The council recapped the annual meeting. Feedback on new format of laying out the vision and having music and prayer added to the meeting agenda created a positive church atmosphere that was received well. There is also a general feeling that members feel like their concerns and ideas are being listened to and acted upon by staff. There will be discussion going forward on next years meeting and what we can do to tie it into the service. • The council was updated on the progress made to find Liberty Ridge members a permanent site to worship in. Discussion focused on putting together key milestones or trigger points that could be used by council to take certain actions toward establishing a permanent site for Liberty Ridge (regular attendance number is an example), providing confidence to council that an eventual project would be successful. • Larry brought an interesting option to council regarding a structure for the St. Croix property. A “Sprung” structure could be built for a more reasonable amount and serve as the structure for a permanent home for Liberty Ridge. More information is needed to vet that option. • Council discussed setting a goal to move the process along in a more deliberate manner 	<ul style="list-style-type: none"> • Action – Council members to review church policy and bi-laws and email recommended changes to council to be discussed at next council meeting • Action - Task force to provide council a spending plan for preliminary work to be done at St. Croix property to establish a greenfield site. • Action - Liberty Ridge task force to provide enough data to the council at the May council meeting so council can decide on whether or not to move forward with plans to build a permanent home for Liberty Ridge members on St. Croix property.
Open items:	<ul style="list-style-type: none"> • Endowment fund committee has been established and has met. 	<ul style="list-style-type: none"> • Action – endowment committee, Tom, Linda and Brian to meet on February 24th to discuss next steps to be taken to re-establish and grow the endowment fund.
Elders’ Update:	<ul style="list-style-type: none"> • No updates 	
Closing:	<ul style="list-style-type: none"> • Pastor Tom closed the meeting with prayer. 	<ul style="list-style-type: none"> • Action - Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:40 a.m.
Meeting times:	<ul style="list-style-type: none"> • 2020 council meeting times to be 6:30 a.m. to 8:30 a.m. • March 9, April 14, May 12, June 9, July 14, August 11, September 8, October 13, November 10, December 8. 	

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items