

## WLC STRATEGIC COUNCIL MEETING MINUTES – December 10, 2019 - UNAPPROVED

<b>Meeting:</b>	<b>December council meeting</b>	<b>Facilitator:</b>	Renee Boehme, president
<b>Date:</b>	12/10/2019	<b>Minute Taker:</b>	Brian Schouvieller secretary
<b>Location:</b>	Woodbury Lutheran Church – Valley Creek Campus		
<b>Start/End Time:</b>	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> <li><b>Voting council members present</b> – Ben Kehl, Evan Parkhurst, Troy Wenck, Larry Hall, Brian Schouvieller, Linda Tank, Ann Baumann, Renee Boehme</li> <li><b>Non-voting participants present</b> – Pastor Tom Pfothenhauer, Mark Stutelberg, Vicar Quincy</li> </ul>	<ul style="list-style-type: none"> <li><b>Action</b> – Motion made and passed that a quorum of voting members was present.</li> <li><b>Action</b> – Consent agenda approved.</li> </ul>
Devotion/prayers:	<ul style="list-style-type: none"> <li>The meeting opened with devotion and prayer requests</li> </ul>	
Consent agenda: Meeting minutes: Financials: Dashboard update: Miscellaneous:	<ul style="list-style-type: none"> <li><b>Meeting minutes</b> - Reviewed and discussed November meeting minutes.</li> <li><b>Financials</b> – Mark reported that year to date revenue is down ~ \$117,000 compared to budget and expenses are down by ~ \$296,000 leaving net ordinary income for the year exceeding budget by ~ \$118,000.</li> <li>The balance sheet for WLC remains strong with a total equity of \$8,488,245</li> <li>Balance of the year spending will reflect the revenue received from December giving which will leave us at budget for the year.</li> <li>It was noted that Multiply will end this year. There is no new campaign planned to replace Multiply in the coming year.</li> <li>Mark reported that year to date pre-school income is 109% of budget at \$464,000 and expenses are 109% of budget at \$446,000 leaving a surplus at the end of November of ~ \$18,000. The staff is focusing hard in the final month of the year to manage expenses and end the year near break-even. The council reflected how the preschool a great example of mission work in our communities and how it brings young families to WLC.</li> <li>The council reviewed a draft of the 2020 budget. The final budget will be presented in January and will be based on the ordinary giving level of fiscal year 2019.</li> <li>The council discussed the need for a budget meeting separate from the annual meeting. It was suggested that we could combine the meetings or at least have on the same day. No action was taken, and the venue and agenda will be decided at the January council meeting.</li> <li>The council reviewed the Dashboard metrics. Specific call outs were attendance which is up year over year and baptisms which are nearing 100 for the year.</li> </ul>	<ul style="list-style-type: none"> <li><b>Decision</b> – Motion made and passed to approve November meeting minutes.</li> <li><b>Decision</b> - November financial report was approved.</li> </ul>

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
<p>Senior Pastor report:</p> <p>Score card:</p>	<ul style="list-style-type: none"> <li>• Liberty Ridge project update: The task force led by Troy Wenck continues to search for a permanent home for Liberty Ridge and is looking at three options: 1) Exploring a partnership with Presbyterian Homes to build a multiuse facility. 2) Exploring construction of a stand-alone building on the WLC Afton property. 3) Identifying an existing stand-alone building near the Liberty Ridge community that could be renovated to a worship site. Presbyterian homes have been noncommittal on there participation of a greenfield multi use facility being built on our St. Croix Valley property. Troy will ask Pres homes to commit to a deadline for our project so we can close out that option or move forward. The estimated cost for WLC to construct a greenfield facility given the restrictions of the property may be prohibitive. The council asked Troy to do some preliminary cost analysis to give us a better idea of what that option might look like. The task force researched several possible building sites in the geographical zone the council determined would be best for a church site. Search results yielded no available buildings suitable for WLC needs. Troy and task force will expand the search area to determine if that would yield better results.</li> <li>• The council was updated on the church endowment fund effort. During the month of November endowment committee members Lisa Reberg and Barry Kucharski agreed to finish out their terms, and the council approved the addition of Bob Beaty to serve a 2-year term and Chad Elwein to serve a 3- year term. Brian, Linda and Tom will meet with the committee in January to discuss next steps. In an effort to secure a vision for our long term giving program several meetings were held with outside vendors that specialize in advising and assisting organizations like WLC. Brian, Linda, Tom and staff will continue to solidify a long-term vision and strategy for the endowment and bring recommendations to the council and the activated endowment committee for discussion</li> <li>• The council discussed the changes required when a church transitions from small to large. Most notable changes include a more specialized and professional staff.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action</b> – Task force to continue search for a home for Liberty Ridge.</li> <li>• <b>Action</b> – Brian, Linda and Pastor Tom to follow-up on two action items discussed related to the endowment committee and provide a progress report to council.</li> </ul>
Open items:	<ul style="list-style-type: none"> <li>• WLC name change.</li> <li>• Staff report on emergency preparedness for volunteers</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action</b> – Staff to provide council with an update when emergency preparedness training for volunteers is completed.</li> </ul>
Elders' Update:	<ul style="list-style-type: none"> <li>•</li> </ul>	
Closing:	<ul style="list-style-type: none"> <li>• Pastor Tom said a closing prayer.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>Action</b> - Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:45 a.m.</li> </ul>
Meeting times:	<ul style="list-style-type: none"> <li>• 2020 council meeting times to be 6:30 a.m. to 8:30 a.m.</li> <li>• January 14.</li> </ul>	

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items