

WLC STRATEGIC COUNCIL MEETING MINUTES - UNAPPROVED

Meeting:	December council meeting	Facilitator:	Renee Boehme, President
Date:	12/08/2020	Minute Taker:	Brian Schouvieller, Secretary
Location:	Online		
Start/End Time:	6:30 AM – 8:30 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> Voting council members present – Ben Kehl, Larry Hall, Anne Baumann, Renee Boehme, Troy Wenck, Janice Jones, Evan Parkhurst, Linda Tank, Brian Schouvieller; Sheryl Breiholz, Wade Amundson Non-voting participants present – Pastor Tom Pfothenauer, Mark Stutelberg, Vicar Andrew Asp 	Action – Motion made and passed that a quorum of voting members was present.
Devotion/prayers: Consent Agenda: Minutes Financials	<ul style="list-style-type: none"> Reading from 2nd Peter: Be patient and wait for Jesus’s return, while waiting be on a mission of repentance No additions to the minutes, correction to the annual meeting date to the 31st of January will be made November income from giving was \$296,593 versus expenses of \$238,910 for a net ordinary income of \$57,683 Year to date through November WLC has a total income of \$2,904,564 versus expenses of \$2,791,328 for a net ordinary income of \$113,236 As we head into the final month of the year WLC remains financially healthy as giving continues to be strong. The \$90,000 of mortgage principal payments put on hold at the beginning of the pandemic is in the process of being paid back. Mark and Tom proposed to pay \$500,000 additional toward the mortgage to reduce debt and free up additional cash for future needs. Council discussed pros/cons and voted to approve the recommendation. The 2021 budget is coming in around \$3,400,000 to \$3,500,000. A final budget will be presented to the council in the January council meeting. The budget will reflect actual giving by WLC members in 2020 fiscal year WLC has applied for PPP loan forgiveness and should hear back in the coming weeks Council was given a copy of Concordia Evangelical Lutheran church’s financial statements. Concordia’s financial position is in good condition with no long-term debt 	<p>Action: minutes approved with change to annual meeting date</p> <p>Action – financials approved</p> <p>Action – Council approved a motion to pay \$500,000 of mortgage debt pending approval of PPP forgiveness</p> <p>Action – provide a final 2021 budget to council at January meeting</p>

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<p>Multi-site:</p> <p>Pastors report:</p> <p>Endowment:</p>	<ul style="list-style-type: none"> • The council voted unanimously to close the chapter on Liberty Ridge. It was agreed that we should celebrate that we did Liberty Ridge and that we did it with class, we learned from it and that we have a lot of positives experiences and relationships as part of the key take-aways. The council agreed that when another opportunity comes forward, we would pursue it again. • A town hall meeting was held on December 6th at Concordia South Saint Paul. Joel Symmank represented WLC and shared our mission and vision with Concordia members. A lot of questions regarding structure and how to move forward were asked and answered. Next steps are to host a joint town hall in January and if all goes well possibly have a member vote at the end of February. • Council discussed how the integration would be handled if we continue to pursue a merger. That is still being considered. A strong leader with a dynamic personality for reaching out to existing and new potential members is needed. Discussions around a launch team is also in progress. • Significant effort and resources are being put into the online Christmas services. Staff continues to better understand what in-person Christmas service will look like. The theme for Christmas this year is “stable Christmas”. We are partnering with RIP medical to raise funds to help pay off overdue medical debt. Up to \$25,000 of the Christmas offering will go to RIP medical to help achieve a goal of paying off \$2,000,000 of medical debt for people in need. • Pastor Jon has decided to answer the call to be campus Pastor at Trinity Lutheran School. Discussion centered around the implications of Pastor Jon’s decision for WLC are in progress. A decision to form a call committee has been put off until January 2021. • Ben and Tom gave an update on the potential name change of Woodbury Lutheran Church. An initial discussion with task force members is being set up. An effort to reach out to other churches who have had successful name changes is underway. It is agreed that we need to reach back into our history and use that as criteria for any potential name change. A timeline of this fall was discussed to have a decision on name change. • The council set dates for the budget and annual meeting. There is still discussion around venue. A decision will be made at the January meeting. Budget meeting date was set for January 24, 2021, followed by the annual meeting on January 31, 2021 • Mark provided the council with an update on the churches risk management and controls process/policy. The discussion centered around oversight, separation of duties, insurance coverage, check signers, outcome and timing of last audit. The council found all to be in order. • As 2021 starts a new Church year there will be new council members and new officers on council. Specifics to be in January minutes. • There is ~ \$255,000 in the general endowment fund. 	<p>Action – motion made and passed to officially close the chapter on Liberty Ridge and to move forward with other multisite opportunities</p> <p>Action – Task force to report back to council with progress made toward naming change</p>
Open items:	<ul style="list-style-type: none"> • Two council members were nominated to replace the two members who will cycle off in January 	
Closing:	<ul style="list-style-type: none"> • Larry Hall closed the meeting in prayer 	<ul style="list-style-type: none"> • Action - Motion was made and passed to adjourn the meeting.

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Meeting times:	<ul style="list-style-type: none"> • 2021 council meeting times to be 6:30 a.m. to 8:30 a.m. • January 12, February 9, March 9, April 13, May 11, June 8, July 13, August 10, September 14, October 12, November 9, December 14. 	

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items