

Donut Fund Raiser – In 3 easy steps

****TIME COMMITMENT:** 8:45am to 11:00am on a Sunday morning

BEFORE YOU SELL:

- Arrive at church by 8:45. (Don't be late 😊)
- Pick up the cash box and Bridge closed sign in the Café. Leave sign on table outside bridge. (Says donuts being sold at lobby end only today).
- **NEW LOCATION FOR SELLING!!!** – We are now at the Kiosk by the Library. You will find signs for selling and napkins under the cabinet. Please put them back under there when you are done.
- Pick up the doughnuts found in the main lobby for BOTH Lobby and Bridge, (since the Bridge selling location is not open anymore). You will sell all donuts in the church lobby only, but the boxes will still say Lobby and Bridge. When placing out donuts use the Lobby boxes first, then open Bridge boxes as you run out of a flavor.
- Put out the 'DONUTS FOR SALE' sign found in the cash box (hang it over the front) or the one under the cabinet. Whichever fits better.
(Doughnuts/Cookies are \$1. Apple Fritters ONLY for \$1.50)
- Be ready to roll by 9:00!

WHILE YOU SELL:

- Greet customers with a smile! They're supporting you!
- Be professional. Don't slouch, have earbuds in, or ignore customers.
- If we're out of a flavor a customer wants, check extra boxes that didn't fit on the table. Do not direct them to the Bridge (that selling table is closed this week).
- Thank them for supporting the youth. Sell until all doughnuts are gone or 10:45am.
- Only one youth will be paid during the Lobby only shift. Friends should be in worship or serving. Please remember your there to work.
- You may **SELL** doughnuts to yourself and friends...you may not give them away 😊
- Use slow times to sort/face money or get donuts ready for 10:30am rush!
- We sell until all donuts are gone or about 10:50am. You can start counting money when you only have a few donuts left, so you can be done by 11:00am.

AFTER SELLING

- Sort, face, and count the money in the box and record it on the sheet. (You can do this right at the table and sell leftover donuts if possible while you count money).
- Count the leftover doughnuts and record that number on the sheet as well.
- Take the cash box to the Café and also give them the 'Bridge closed sign'.
- Take extra doughnuts and drop them in the main office copier room.

Thanks for a job well done! \$30.00 will go into your student account and can be used for events, trips, and retreats! Remember you can serve once every THREE months!

Please be responsible. If you need to cancel find a replacement or Call Stacy.
If you have any further questions, contact Stacy Winter at (651) 714-3835.