

WLC STRATEGIC COUNCIL MEETING MINUTES – June, 2019 - UNAPPROVED

Meeting:	June council meeting	Facilitator:	Renee Boehme, president
Date:	6/11/2019	Minute Taker:	Brian Schouvieller, secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus		
Start/End Time:	6:30 AM – 8:15 AM		

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Call to order & quorum determination:	<ul style="list-style-type: none"> • Voting council members present – Renee Boehme, Ben Kehl, Troy Wenck, Larry Hall, Evan Parkhurst, Heidi Hove, Brian Schouvieller, Linda Tank • Voting council members absent – Cynthia Gustafson • Non-voting participants present – Pastor Tom Pfothenhauer, Mark Stutelberg, Vicar Geordie Denholm 	<ul style="list-style-type: none"> • Action – Motion made and passed that a quorum of voting members was present. • Action – Consent agenda approved.
Devotion/prayers:	<ul style="list-style-type: none"> • Pastor Tom lead the council in devotion and prayers. • Theme: What do we do to find common ground in the world around us 	
Consent agenda: Meeting minutes: Financials: Dashboard update:	<ul style="list-style-type: none"> • Meeting minutes - Reviewed and discussed May meeting minutes. • Financials - Mark shared the financial report with the council. Income for 2019 is 5% over prior year. Larger gifts are main reason for stronger giving total ytd. • New “push pay” online giving system expected to increase giving. • Expenses are down compared to budget; summer projects will catch expenses up to budgeted levels • Financials – Mark shared the preschool and early learning financials with the council. Mark and Joel are continuing to work with preschool administrative staff (Sarah and Lisa) on monthly income and expense projections for the preschool to gain clarity on the annual budget. Council will continue to review monthly reporting of preschool financials. • It was noted that current policy states the pre-school must maintain a break- even status. A larger discussion ensued around the purpose of the school and what it means to Woodbury Lutheran Church. No action taken on topic at this time. 	<ul style="list-style-type: none"> • Decision – May meeting minutes were approved. • Decision – May financial report was approved. • Action – Mark will continue to report back to council monthly on preschool income and expense. • Action – Mark and team will put together a business plan/budget for the balance of the calendar year and report back to board by July meeting

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Senior Pastor report:	<ul style="list-style-type: none"> • Pastor Tom gave an update on the St. Croix land. A new site is being considered. Talks continue with city officials and land owners about a path forward. • Staffing: Mary now retired, Carl is coming on staff full-time, a part-time maintenance position and part-time position for small groups will be added to staff • An opportunity to partner with World Vision this fall to help reach vulnerable kids... more to come on that 	<ul style="list-style-type: none"> • Action – Staff from WBL will continue to work on the St. Croix project with appropriate parties to bring more clarity around a path forward for the project. • Action – Council will form an action team to help give guidance to the St. Croix project. Tom and Troy to work together to put together the team
Open items:	<ul style="list-style-type: none"> • A review and discussion of WBL policies was tabled for July meeting due to lack of time for discussion. • Endowment and long-term giving plan were tabled from April meeting; to be discussed at future meeting. • Council discussed adding metrics around the strategic plan to bring the strategy to life. (score card concept) • Suggestion to “communicate” the strategy to the congregation to put the plan into action and bring alignment 	
Elders’ Update:	<ul style="list-style-type: none"> • Larry led the council in prayer to close the meeting. 	<ul style="list-style-type: none"> • None
Closing:		Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:15 a.m.
Meeting times:	<ul style="list-style-type: none"> • 2019 council meeting times to be 6:30 a.m. to 8:00 a.m. • July 9, August 13, September 10, October 8, November 12, December 10, and in 2020 on January 14. 	

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items