

## WLC STRATEGIC COUNCIL MEETING MINUTES – July 2019 - UNAPPROVED

|                        |  |                      |                               |
|------------------------|--|----------------------|-------------------------------|
| <b>Meeting:</b>        | <b>June council meeting</b>                    | <b>Facilitator:</b>  | Renee Boehme, president       |
| <b>Date:</b>           | 7/09/2019                                      | <b>Minute Taker:</b> | Brian Schouvieller, secretary |
| <b>Location:</b>       | Woodbury Lutheran Church – Valley Creek Campus |                      |                               |
| <b>Start/End Time:</b> | 6:30 AM – 8:30 AM                              |                      |                               |

| AGENDA ITEM   | DISCUSSION POINTS  | MOTIONS, DECISIONS AND/OR ACTION ITEMS  |
|---|--|---|
| Call to order & quorum determination:                                   | <ul style="list-style-type: none"> <li>• <b>Voting council members present</b> – Renee Boehme, Ben Kehl, Troy Wenck, Larry Hall, Evan Parkhurst, Heidi Hove, Brian Schouvieller, Linda Tank</li> <li>• <b>Voting council members absent</b> – Cynthia Gustafson</li> <li>• <b>Non-voting participants present</b> – Pastor Tom Pfothhauer, Vicar Geordie Denholm</li> </ul>  | <ul style="list-style-type: none"> <li>• <b>Action</b> – Motion made and passed that a quorum of voting members was present.</li> <li>• <b>Action</b> – Consent agenda approved.</li> </ul>   |
| Devotion/prayers:   | <ul style="list-style-type: none"> <li>• Pastor Tom lead the council in devotion and prayers.</li> <li>• Theme: “a call to persevere”, God is faithful past and present. Think of ways to motivate (spur) one another through words and actions</li> </ul>   |   |
| Consent agenda:<br>Meeting minutes:<br>Financials:<br>Dashboard update: | <ul style="list-style-type: none"> <li>• <b>Meeting minutes</b> - Reviewed and discussed June meeting minutes.</li> <li>• <b>Financials</b> – Pastor Tom shared the financial report with the council. The top line looks good. Income for 2019 is 5% over prior year. Larger stock gifts are main reason for stronger giving total in June. New givers are in line with past years.</li> <li>• New “push pay” online giving system expected to increase giving by 5%. To early to say for sure what impact switching to new giving system is having on total giving. Early feedback is positive, but some people are having problem with the conversion.</li> <li>• Expenses are inline and will begin to catch up to budget</li> <li>• <b>Pre-school</b> – the pre-school is down ~ \$4,000.00 for the year. Pastor Tom and staff are feeling better about managing revenues and expenses going forward. Staffing issues may increase expenses in coming year. Mark will report on action items from May at August meeting.</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Decision</b> – May meeting minutes were approved.</li> <li>• <b>Decision</b> – May financial report was approved.</li> <li>• <b>Action</b> – Mark will continue to report back to council monthly on preschool income and expense.</li> <li>• <b>Action</b> – Mark and team will put together a business plan/budget for the balance of the calendar year and report back to board at August meeting</li> </ul> |

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|---|---|---|
| <p>Senior Pastor report:</p> <p>Score card:</p> | <ul style="list-style-type: none"> <li>• Attendance at WLC is up from last year with gains at Oak Hill, Liberty Ridge and Valley Creek contemporary services. Saturday worship is flat and the blended services (8:00 and 11:00) at Valley Creek are down.</li> <li>• Multiply vs transform: how do we reach more people? Our goal is to still multiply disciples but where should our effort be focused. Develop/train our members to go out and gather more (as Jesus did with his disciples), or be more consumer driven and market WBL to masses.</li> <li>• Small groups are a key to accomplishing the multiply and transform opportunity. Our small groups need to be more intentional and purposeful. Pastor Tom gave some thoughts on how small group transformation might look. Hire part time staff member with strong background in small groups and develop an UP IN OUT philosophy for small groups that give small groups more purpose and drives action.</li> <li>• Youth attendance in small groups is down significantly. Although those attending are engaged we are missing an opportunity to reach more youth. Nancy and Joel will attend the August Council meeting to provide more detail on what is happening in that area.</li> <li>• Pastor Tom and Troy gave an update on the St. Croix project. Several parcels of land are being looked at which could be future home of our project. Talks continue with city officials and they are supportive of our project. Pres homes is also very supportive of the project.</li> <li>• Council discussed what to do with land WLC owns and timing of any potential sale of the land. We will continue to monitor the timing and actions needed to sell the St. Croix property.</li> <li>• Staffing: Potentially a part-time position for small groups will be added to staff. Lindsey Schmidt staying at WLC, Molly Schulze stepping down from youth role, new Vicar coming in August?</li> <li>• An opportunity to partner with World Vision this fall to help reach vulnerable kids... more to come on that</li> </ul> | <ul style="list-style-type: none"> <li>• <b>Action</b> – Pastor Tom and staff to create a scorecard that will track progress toward strategic goals by September Council meeting</li> <li>• <b>Action</b> – Staff from WLC will continue to work on the St. Croix project with appropriate parties to bring more clarity around a path forward for the project.</li> <li>• <b>Action</b> – Council will form an action team to help give guidance to the St. Croix project. Tom and Troy to work together to put together the team</li> <li>• <b>Action</b> – Nancy and Joel to attend August Council meeting and provide update on youth programs</li> <li>• <b>Action</b> – Troy and Tom to put together a team of Council members and non-Council members to help work on various land options for the St. Croix project. In addition, explore further potential for the sale of WLC St. Croix property</li> </ul> |

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|-----------------|--|--|
| Open items:     | <ul style="list-style-type: none"> <li>• The Council discussed potential wording/edit changes to the WLC policies. Brian and Pastor Tom will make wording change recommendations to various sections of the policy and send to Council for input, suggestions and eventually approval to be completed online.</li> <li>• Endowment and long-term giving plan</li> <li>• Suggestion to go to two-hour meetings was brought up. Most in attendance liked idea. Follow up in August meeting.</li> <li>• Hastings opportunity was briefly discussed but nothing currently being considered by WLC</li> </ul> | <p><b>Action</b> – Brian and Pastor Tom to recommend wording changes to sections of the WLC church policy and provide to Council via email for input and eventual approval at August meeting.</p> <p><b>Action</b> – Linda, Brian and Pastor Tom to develop a strategy around endowments and long-term giving. Provide a progress update at August meeting</p> |
| Elders' Update: | <ul style="list-style-type: none"> <li>• Larry led the council in prayer to close the meeting.</li> </ul>  | <ul style="list-style-type: none"> <li>• None</li> </ul>   |
| Closing:        |  | Motion was made and passed to adjourn the meeting. Meeting adjourned at 8:30 a.m.  |
| Meeting times:  | <ul style="list-style-type: none"> <li>• 2019 council meeting times to be 6:30 a.m. to 8:00 a.m.</li> <li>• August 13, September 10, October 8, November 12, December 10, and in 2020 on January 14.</li> </ul>  |  |

### Council Agenda Items Based on Policy Manual Perpetual Calendar

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|-----------|--|
| January   | Present Budget to Congregation, Senior Pastor Quarterly Strategic Update                                 |
| February  | Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock |
| March     | Review Endowment and make appropriate distributions  |
| April     | Senior Pastor Quarterly Strategic Update   |
| May       | Annual Council Strategic Retreat   |
| June      | Senior Pastor Performance Review   |
| July      | Senior Pastor Annual and Quarterly Strategic Update  |
| August    | Council Nominations, Resolution of Sale of Stock   |
| September | Review government regulations  |
| October   | Budget Narrative, Senior Pastor Quarterly Strategic Update   |
| November  | Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update              |
| December  | No items   |